

REFUND POLICY: 2020-21 JUET, GUNA

(UPDATED AS ON 26 SEPTEMBER 2020)

1. Refund Policy

(a)	In the event of a student withdrawing upto 30 th November 2020, the entire Fee collected from the student shall be refunded by the University.
(b)	In case, if a student leaves the course after 30 th November and uptill 31 st December 2020, the University will refund entire fees after deduction of the processing Fee of Rs. 1000/- (Rupees one thousand only).
(c)	The University will not demand Fee for the subsequent semesters/years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificate will be completed within 07 days of cancellation.

Fees shall be refunded to an eligible student within 07 days from the date of receiving a written application from him/her either by hand or by e-mail to Registrar JUET, Guna. (registrar@juet.ac.in)

Refund after physical reporting at the University is subject to submission of No Dues Clearance.

▪ Wait-list Candidate:

The fee deposited by wait-listed candidate is fully refundable in case a student is not offered any program, as per Choice Form up to the specified last date of admission. In case student is offered a seat and does not join before the date given in the offer letter or willingly withdraws from the waitlisted status before allotment of seat, but prior to the date specified for closure of admission, he/she shall be eligible for refund as per above refund policy.

2. Refund Remittance Procedure:

- (a) Candidate/Student must submit an application in writing either by post/email (registrar@juet.ac.in) along with copy of Provisional Admission Letter and Bank Mandate details (format indicated below). There is no need for a candidate/student to personally report to the University unless withdrawal is after student has physically reported on campus, in which case No Dues Certificate should also be submitted.
- (b) The date of receipt of application/email in the University shall be treated as the date of withdrawal.
- (c) The refund shall be made online only in the bank account as given by candidate in the Mandate Format for Refund. (Attach photo copy of passbook/ cheque)

Bank Mandate Format for Refund	
Name of Applicant	
Name of Account Holder	
Bank Account No.	
Account Type	Saving / Current
Name of Bank	
Address of Bank	
IFSC Code	
